

		Date	June 2021
Job Title	Technician – Maintenance	Location	Birmingham, UK
Department	Plant Engineering	Reports to	Plant Engineering Manager

Role purpose

To assist Engineers in the provision of engineering support across the business and support with process improvements and designs where required.

Internal Customers

- Production
- Internal Departments

External Contacts

- Sub-contractors
- Statutory bodies as required
- Suppliers

Budgetary responsibility

- Delegated responsibility
- Accountable for agreed items of expenditure

Duties & responsibilities

- Provision of ongoing maintenance within the Plant Engineering department, identifying issues, analysing malfunctioning equipment and systems, recommending corrective action and on approval make repairs or modifications under the direction of the Plant Engineers/Manager, monitoring solutions to ensure their effectiveness
- Support the Plant Engineering Manager in the implementation and enforcement of procedures to ensure that deadlines are met in accordance with agreed practices
- Work with the Plant Engineering Manager/Engineers in the development of colleagues to agreed company standards in working practices and processes
- Carrying out periodic preventive maintenance on plant machinery and equipment
- Regularly check quality of instrumentation to meet production, safety and legal requirements
- To assist with project work as required
- Support team building and promote good working relations through example and good practice
- Support colleagues in the identification of improvement activities and problem solving and participate in appropriate activities on an ad hoc basis
- Liaise with Manufacturing Engineers or Managers to ensure departmental needs are met in a timely and efficient manner
- Provide technical advice in troubleshooting and problem solving situations and technical support on projects as required
- Support Apprentices with advice and guidance where appropriate

Qualifications & experience

- Completion of Advanced Apprenticeship, HNC or higher qualification in Mechanical/Electrical or related discipline
- Experience of working in a manufacturing environment
- Working knowledge of hydraulics and/or pneumatics preferred
- Experience of a General Machining Workshop including Turning, Milling and fitting of manual tools would be advantageous.

Our Mission Statement

To create worldwide Customer Delight by providing the highest quality products and the most responsive customer support in the world at a globally competitive cost

Skills

- A high degree of common sense, superb attention to detail and good concentration skills
- A strong determination to get things right first time and excellent manual dexterity
- Computer literate, with knowledge of Microsoft packages
- Excellent organisational skills, with the ability to prioritise, define problems, collect data, establish facts, and draw valid conclusions
- Familiar with ISO 9000, knowledge of ISO 14000 would be advantageous
- Excellent communication skills with the ability to express ideas, share technical information and communicate at all levels
- Self-motivated and a quick learner and capable of multi-tasking and comfortable when working under pressure in a limited time span

Demonstrates the HydraForce Values

- INTEGRITY *Treats people with courtesy, dignity, respect & fairness.*
- INNOVATION *Identifies and implements effective processes & procedures for accomplishing work.*
- AGILITY *Able to react quickly & appropriately when necessary.*
- ACCOUNTABILITY *Can be relied on consistently.*
- RESPECT *Demonstrates a high level of professional etiquette.*

Quality, Environmental Health and Safety

- Read and understand Quality , Environmental , Health & Safety policy and discuss with their immediate superior any specific points which require clarification
- Take reasonable care for their own safety and those around them who may be affected by their acts or omissions
- Co-operate with the company in achieving and maintaining Quality , Environmental Health and Safety standards where relevant and as directed
- Report to their manager any actual or potential risks, accidents or dangerous occurrences that they identify in the work place

System security requirements:

- To ensure the confidentiality and integrity of HydraForce information is maintained and is not compromised
- To observe and adhere to IT policies and procedures in effect at any given time
- To report any security incident or perceived irregularity to their Line Manager and the IT Department

The duties and responsibilities listed in this job description represent the major responsibilities of the position. Other duties and responsibilities may be assigned, as required.

I have read and understood this job description. This copy supersedes any others previously distributed. I have familiarised myself with the contents of this job description and will conduct myself accordingly.